

MINUTES

ORDINARY COUNCIL MEETING

9TH APRIL 2013

COMMENCING AT 8PM

COUNCIL CHAMBERS
THE TOWN OF NARROGIN
89 EARL STREET
NARROGIN, WA 6312

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that: (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.

Disclaimer:

"Warning - Verbal Information & Advice: Given the inherent unreliability and uncertainty that surrounds verbal communication, the Town strongly recommends that, if a matter is of importance to you, then you should NOT act upon or otherwise rely upon any VERBAL information or advice you receive from the Town unless it is first confirmed in writing."

ORDINARY COUNCIL MEETING MINUTES 09 APRIL 2013

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Don Ennis Mayor, opened the meeting at 08:02 pm and welcomed the visitors to the Gallery.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Don Ennis, Mayor, Presiding Member
Deputy Mayor, Cr R Madson
Cr Archibald
Cr L Ballard
Cr M Kain
Cr J McKenzie
Cr J Muller
Cr D Russell
Mr A Cook - Chief Executive Officer
Mr C Bastow - Director of Corporate and Community Services
Brian Robinson, Director of Technical & Environmental Services
Ms T Columb – Corporate Services (Minutes)

APOLOGIES

Cr Paternoster

VISITORS

Ms Susan Guy
Mrs Deborah Hughes-Owen
Mrs Mary Silverman
Mr Peter White

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Ms Susan Guy declared an Impartiality Interest in Item 10.2.982
Cr McKenzie declared a Proximity Interest in Item 10.1.790

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Council Resolution: 0413.056

Moved: Cr McKenzie

Seconded: Cr Archibald

That Council:

Accept the minutes of the Ordinary Council Meeting held on 26 March 2013 and be confirmed as an accurate record of proceedings; and that the minutes are amended to reflect that Cr McKenzie was present at the meeting.

CARRIED: 8/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Confidential items will be presented and returned at the Council meeting only; they will not be sent outside of the office.

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

Table of Contents

10.1	DEVELOPMENT AND TECHNICAL SERVICES	4
10.1.787	REDESIGN AND RECONSTRUCTION OF ADMINISTRATION CARPARK – CORNER OF WILLIAM KENNEDY WAY AND PARK STREET, NARROGIN.....	4
10.1.788	PROPOSED REMOVAL OF STREET TREE – FORTUNE STREET, NARROGIN 8	
10.1.789	REQUEST TO REALLOCATE REGIONAL ROAD GROUP FUNDS	10
10.1.790	PROPOSED PLACEMENT OF CANNONS AT MEMORIAL PARK	13
10.2	CORPORATE AND COMMUNITY SERVICES	14
10.2.981	REQUEST FOR LEASE FROM ARTS NARROGIN	15
10.2.982	ARTS NARROGIN REQUEST FOR TOWN HALL VENUE	21
10.2.983	LIST OF ACCOUNTS FEBRUARY 2013	29
12.	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING	39

10.1 DEVELOPMENT AND TECHNICAL SERVICES

10.1.787 REDESIGN AND RECONSTRUCTION OF ADMINISTRATION CARPARK – CORNER OF WILLIAM KENNEDY WAY AND PARK STREET, NARROGIN

File Reference: 5.4.1
Disclosure of Interest: Nil
Applicant: N/A
Previous Item Nos: Nil
Date: 4TH April 2013
Author: Brian Robinson, Director Tech & Environmental Services

Attachments: Proposed Carpark Design

Summary:

Councillors are requested to formally consider and approve a new carpark design that has been prepared for the Carpark located between the Town of Narrogin Administration Office and William Kennedy Way.

Background:

The carpark, which is located on the eastern side of the Town of Narrogin's Administration Office provides parking for various users including, but not limited to:-

- Town of Narrogin administration and Library staff;
- Members of the public visiting either the administration office or Library;
- Employees and visitors to surrounding businesses including Church Square, Narrogin Child Care, businesses located in nearby Fortune Street and the State Government Officers located on the south side of Park Street.

As Councillors were advised in the March 2013 Monthly Information Meeting (MIM), the carpark currently provides a total of 34 carbays and 3 motorcycle bays.

There are a substantial number of issues associated with the current carpark including the fact that the existing surface, the associated footpaths, kerbing and landscaping are in need of attention. Amongst other things, there is also a need to address stormwater, to prevent water following the footpath downhill to the Library Building during a major storm event.

Comment:

Examination of the current design has identified that the carpark does not comply with standards prescribed by both Australian Standards and Council's Town Planning Scheme No 2. Whilst right angle car parking bays are normally required to be 2.5 metres wide by 5.5 metres with a six metre access-way between to provide for two way traffic, bays within the current carpark are as short as 4 metres in length.

A revised design, presented to Council at its April MIM meeting, has been prepared in accordance with normal parking design standards.

Through the redesign process, it has been identified that an additional 22 car parking bays can be provided through a relatively minor expansion of the car park surface and redesign of the parking layout. Council is now requested to formally approve the revised design for future implementation.

Note from the CEO - It is noted that Council has been requested on numerous occasions, and again recently to control the long term parking in Fortune and Edgerton Streets by shop and business employees. When Council increases its parking surveillance in this area it will force these staff members to utilise Council's car park when there is already pressure on the number of bays during the day.

Consultation:

- CEO – Aaron Cook
- Mayor – Don Ennis
- Director of Corporate and Community Services – Colin Bastow

Statutory Environment: - N/A

Policy Implications:

Redesign and reconstruction of the existing parking area will ensure that the Administration Carpark complies with those standards Council is prescribing for other development within the Narrogin Townsite.

Financial Implications:

Cost estimates prepared by the Director of Technical & Environmental Services, in consultation with the Town Foreman, indicate that the redevelopment of the carpark will cost approximately \$40,000 with works to include surfacing, new kerbing, new landscaping and additional drainage infrastructure.

At this stage no funding has been allocated to the project.

An opportunity may exist for an appropriate level of funds to be allocated towards the carpark reconstruction, being sourced from unspent Royalties for Regions – Country Local Government Fund grant funding already received by the Town. This grant included an amount of \$250,000 for a roofing program, all of which may not be required.

Strategic Implications:

Although upgrading of car parking within the Narrogin CBD is not specifically identified within the Town of Narrogin Strategic Plan 2012-2022, upgrading of the existing carpark is consistent with a number of recommendations contained in the plan, including:

2.9	Council will continue to support and develop the services and facilities provided at the Narrogin Regional Library to support community literacy and learning strategies for people of all ages; encourage community engagement, facilitate opportunities for lifelong learning, and support literacy initiatives in the Narrogin Community and the wider regional community.	MLS	Ongoing
6.5	Develop a Town Site revitalisation plan, focusing on the	DTES/CEO	2018

	central business district and additional generic street scape design for residential areas.		
6.6	Create a development plan for Council to meet its ongoing future infrastructure requirements regarding all road and associated infrastructure.	DTES/MWS	2015
7.6	Promote the long term development of existing and future businesses within the CBD.	Council	Ongoing

Reconstruction of a revised carpark is considered a priority in order to

- a) Provide additional parking for a library that is continuing to expand its range of services (refer objective 6.5);
- b) Prevent stormwater flowing downhill to the Library, thus protecting Council assets.
- c) Establish additional parking in the CBD to provide an alternative long term parking area for business in Fortune Street, particularly during future redevelopment of the Fortune Street streetscape in accordance with Strategic objective 6.5.;

Voting Requirements: Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Endorse the new design for the public carpark located between the Town Administration Building and William Kennedy Way; and
2. Give further consideration to funding of the proposed carpark reconstruction and associated works once funding opportunities are identified.

Council Resolution: 0413.057

Moved: Cr Madson

Seconded: Cr Russell

That Council:

3. Endorse the new design for the Church Square Carpark located between the Town Administration Building and William Kennedy Way; and
4. Give further consideration to funding of the proposed Church Square Carpark reconstruction and associated works once funding opportunities are identified.

CARRIED: 7/1

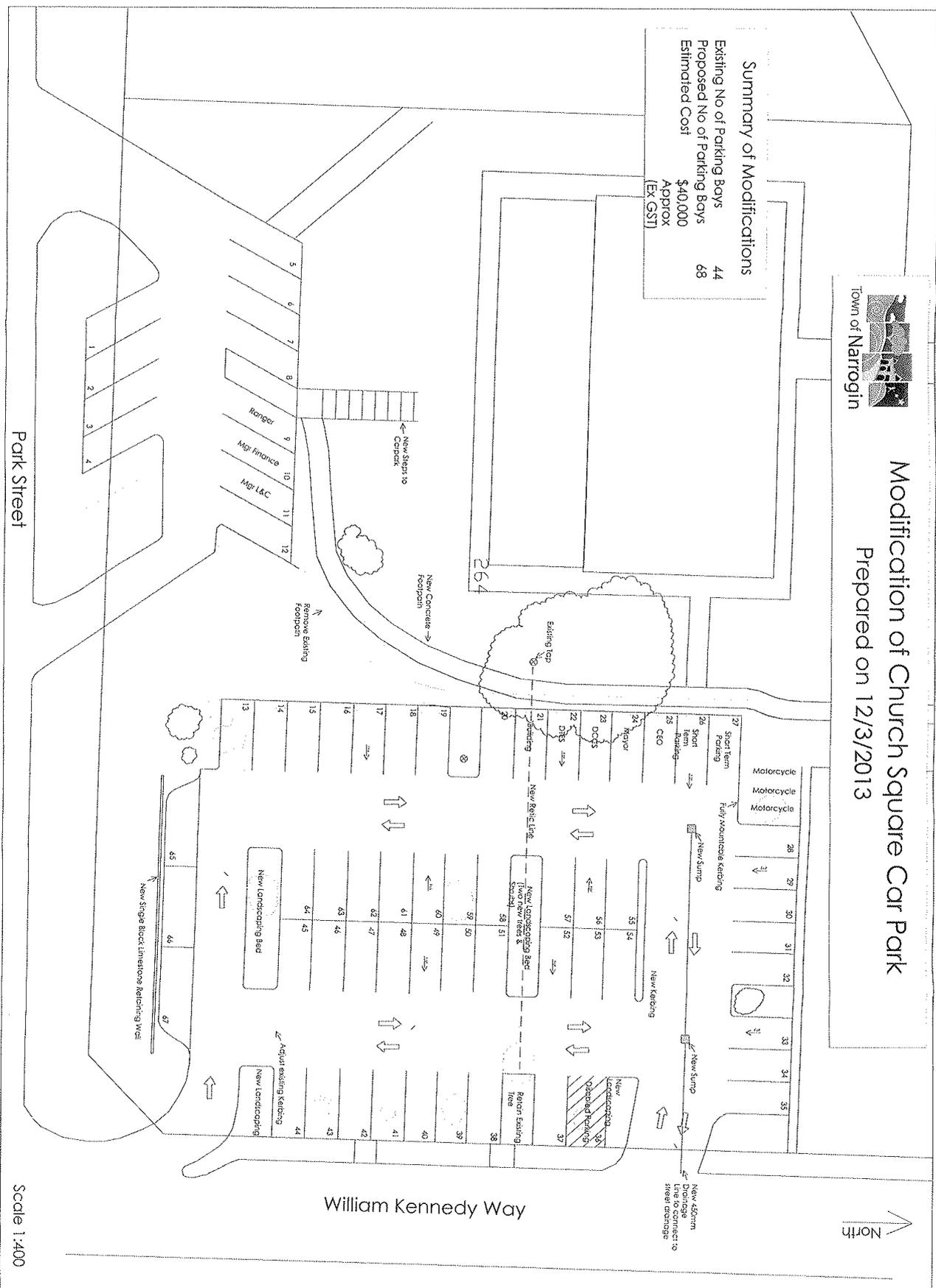


Modification of Church Square Car Park

Prepared on 12/3/2013

Summary of Modifications

Existing No of Parking Bays	44
Proposed No of Parking Bays	68
Estimated Cost	\$40,000
Approx (Ex GST)	



Scale 1:400

10.1.788 PROPOSED REMOVAL OF STREET TREE – FORTUNE STREET, NARROGIN

File Reference: 11.5.1
Disclosure of Interest: Nil
Applicant: N/A
Previous Item Nos: Nil
Date: 18 February 2013
Author: Brian Robinson, Director of Technical & Environmental Services

Attachments: Nil

Summary:

Council is requested to consider authorising the removal of a street tree located in the centre of Fortune Street, adjacent to the Australia Post Office.

Background:

As part of the Townscape program undertaken in 1989-90, the Town of Narrogin undertook a comprehensive redevelopment of Fortune Street, providing angle parking in the centre of Street.

As part of this program, a range of street trees were also planted in the centre of the street. These trees were, however, not planted with appropriate root barriers and as a result, a number of trees are now impacting on the road pavement and kerbing.

The tree that was planted adjacent to the Australia Post Office has now lifted the street pavement adjacent to the tree by up to 30-40 centimetres. This rise continues toward the kerbing and is causing the road to fail in this area. Additionally the rise creates a substantial trip hazard.

Comment:

Council's Director of Technical & Environmental Services and the Town Foreman strongly recommend the immediate removal of this tree.

Given the current condition of Fortune Street, it is recommended that the tree should not be replaced. Alternatively it is recommended that a revised landscaping/tree planting program be developed and considered as part of an overall redevelopment/reconstruction program.

Consultation:

- Town Foreman – John Warburton
- Chief Executive Officer – Aaron Cook

Statutory Environment: - N/A

Policy Implications: Nil

Financial Implications:

The costs associated with the removal of the tree and repairing the pavement will be contained within the Parks and Gardens and Road budgets. Although the original allocation for street tree maintenance has been already been exceeded, due to more works being required than originally anticipated, savings have been identified in other operational areas within the Department.

Strategic Implications:

Fortune Street, between Earl Street and Federal Street, requires significant attention in respect of the road pavement, kerbing and landscaping/tree plantings.

As part of the draft Road Maintenance Program, the Director of Technical & Environmental Services, in consultation with the Town Foreman, recommends that Council embark on a major reconstruction program in 2014/15.

Voting Requirements: Simple Majority

Council Resolution: 0413.058

Moved: Cr Russell

Seconded: Cr McKenzie

That Council:

Endorse the removal of the street tree located in the centre of Fortune Street, adjacent to the Australia Post Office, with the works to be undertaken as soon as possible in order to prevent future damage to the street pavement and other infrastructure.

CARRIED: 8/0

Note: Cr McKenzie declared a Proximity Interest in Item 10.1.789 and left the meeting at 8:20pm.

10.1.789 REQUEST TO REALLOCATE REGIONAL ROAD GROUP FUNDS

File Reference: 28.8.1
Disclosure of Interest: Cr McKenzie
Applicant: N/A
Previous Item Nos: Item No 5.11.2 – 26th March 2013 Monthly Information Meeting
Date: 5 April 2013
Author: Brian Robinson, Director of Technical & Environmental Services

Attachments: - Nil

Summary:

Council is requested to consider endorsing a recommendation from the Director of Technical & Environmental Services to reallocate 2013 Regional Road Group Funds from Herald Street to Clayton Road.

Background:

In adopting the 2012/13 annual budget, Council allocated an amount of \$104,000 being Council's one third contribution towards the reconstruction of Herald Street, being a significant local road.

Following a joint inspection of Herald Street by the Director of Technical & Environmental Services, the Town Foreman and the Shires Works Manager it was identified that neither Council, nor Regional Road Group funds had been appropriately allocated as Herald Street does not require the level of work that such funds will permit.

As an alternative, it was identified that it was more imperative for Council to complete significant works on Clayton Road to prevent its failure and reduce long term maintenance costs. Council is therefore requested to consider:

- a) Reallocation of Council's budget allocation from Herald Street to Clayton Road; and
- b) Endorsing an application to Main Road for reallocation of Regional Road Group Funds from Herald Street to Clayton Road.

Comment:

As Councillors would recall previously both Forrest Street and Clayton Road were included on the Restricted Access Vehicle (RAV) Network, facilitating heavy haulage vehicles travelling west-east through the Narrogin Town site.

In 2012, it was however identified that Forrest Street was not in fact on the RAV network and did not meet the requirements for a RAV Network Road. As a result all heavy haulage passing through the town uses Clayton Road. New traffic counts, which have been obtained identify that Clayton Road is now carrying a minimum of 1,000 vehicles a day with up to 200 vehicles being class 10 or greater heavy haulage vehicles.

The increase in heavy haulage vehicles using Clayton Road has resulted in several negative impacts on the road, which are summarised as follows:

- a) Failure of the pavement located at the intersection of Clayton Road and Lefroy Street;
- b) Intermittent failure of the road pavement on the balance of the road;
- c) An increase in potential conflict with pedestrians crossing Clayton Road to access the Narrogin Leisure Centre and associated sporting facilities; and

d) An increase in potential conflict with vehicles parking along Clayton Road.

A comprehensive scope of works has been produced for the proposed reconstruction/resealing of Clayton Road, using only those funds identified for Clayton Road and Herald Street as identified in Council's adopted budget. With these funds, it will be possible to complete the following works:

- reconstruction of the Clayton Road/Lefroy Street intersection;
- resealing the entire length of road in hotmix,
- kerbing the entire length of the road;
- recessing the car parking bays adjacent to the Narrogin Sporting complex to widen the traffic able lanes and reduce the potential for conflict between parked vehicles and heavy haulage vehicle movements;
- additional drainage works adjacent to the Clayton Road and Earl Street intersection.

In addition to the above, Blackspot funding was previously received for the construction of a pedestrian crossing adjacent to the Leisure Centre. This crossing will also form **part of the proposed works**.

Consultation:

- CEO – Aaron Cook
- Director of Corporate and Community Services – Colin Bastow;
- Town Foreman – John Warburton
- Shire Works Manager – Gary Rassmussen; and
- Main Roads WA

Statutory Environment:

Local Government Act

Policy Implications: Nil

Financial Implications:

The reallocation of funds as proposed will be wholly contained within the approved budget.

Strategic Implications:

It is anticipated that the resealing and reconstruction works as proposed will not only provide a safer road environment for all users but also ensure that major maintenance costs and/or failure of the road pavement are avoided.

Voting Requirements: Absolute Majority

Council Resolution: 0413.059

Moved: Cr Muller

Seconded: Cr Ballard

That Council:

1. amend its 2012/13 budget to:
 - a. remove the allocation of \$312,000 (RRG and Council contribution) for Herald Street as reflected in Transport – Roads and Streets capital expenditure;
 - b. allocate \$312,000 (RRG and Council contribution) to Clayton Road capital improvements.
2. Endorse an application being made to Main Roads WA for reallocation of the Regional Road Group funding from Herald Street to Clayton Road.

CARRIED: 7/0

BY ABSOLUTE MAJORITY

Note: Cr McKenzie returned to the meeting at 8:24pm.

10.1.790 PROPOSED PLACEMENT OF CANNONS AT MEMORIAL PARK

File Reference: 21.4.1
Disclosure of Interest: Nil
Applicant: N/A
Previous Item Nos: Not Known
Date: 5 April 2013
Author: Brian Robinson, Director Technical & Environmental Services

Attachments: Nil

Summary:

Council is requested to consider endorsing the proposed location of two artillery guns/cannons that have been restored and are to be returned to Memorial Park.

Background:

As Councillors would be aware Memorial Park was established as a Soldiers' Memorial, to remember and honour servicemen from the Narrogin district who had lost their lives during World War 1.

When established in the early 1920's, the main features of the Park were the memorial pavilion and three artillery guns from World War 1. Several years ago these guns were removed from the Park and taken to Narrogin's Mens Shed who have been progressively restoring them.

Two of these guns, being the captured German Krupp Gun and a British Muzzle loader are now restored and are ready to be returned to the Park. Prior to returning the guns to the park, Councillors are requested to consider their proposed location.

Comment:

Memorial Park has been subject to several major redevelopments since its establishment with additional guns and features being added to the park to commemorate the various services of the Armed forces and servicemen who lost their lives in battle since World 1. As a result of these redevelopments and additional gun displays, the three guns originally placed in the park in the 1920's were re-located.

Given the regional (and National) historical significance of the reserve as a memorial site, it is recommended that the guns be returned to their original location which have been identified through photographic evidence.

Each gun will be placed onto a concrete pad to ensure they can be secured and protected from ground elements.

Consultation:

- CEO – Aaron Cook
- Mayor – Don Ennis
- Narrogin RSL

Statutory Environment:

Memorial Park is recognised as a historically significant site in both the Town of Narrogin Municipal Heritage Inventory and the State Heritage Register. As such every effort should be made to retain historic aspects of the park. To this end the guns originally placed in the park in the 1920's should be returned to their original locations.

Policy Implications: Nil**Financial Implications:**

All costs associated with returning the guns to Memorial Park will be wholly contained within Councils approved 2012/13 budget.

Strategic Implications:

Following discussions with the Mayor and representatives from both the RSL and Mens' Shed, it has been agreed that the placement of the guns on simple concrete slabs will not do justice to the importance of the Memorial Park Guns. Alternatively, it is recommended that the guns should be presented in a manner more reflecting their historical use.

It is therefore proposed that Council staff will work together with the RSL to design a more appropriate long term presentation arrangement.

The above said, future plans for the presentation of the guns have not yet been finalised. It is therefore proposed that the two guns being returned be placed on more temporary concrete slabs, pending completion of the more detailed design and identification of an appropriate funding.

Voting Requirements: Simple

Council Resolution: 0413.060

Moved: Cr McKenzie**Seconded: Cr Kain**

That Council:

Endorse the captured Germany Krupp Gun and the British Muzzle loader being returned to their original location as established in the 1920's.

CARRIED: 8/0

10.2 CORPORATE AND COMMUNITY SERVICES

10.2.981 REQUEST FOR LEASE FROM ARTS NARROGIN

File Reference: 26.3.7
Disclosure of Interest: Nil
Applicant: Mrs Deborah Hughes-Owen
Previous Item Nos: Nil
Date: 9th April 2013
Author: Mr Aaron Cook - Chief Executive Officer

Attachment: Request least letter from ARts Narrogin

Due to this item having been lost from the failure of achieving an Absolute Majority, when the item was resolved, has resulted in this item now not being able to be finalised. As such, the item has been returned to Council for a decision; however, to represent the revocation requires Council authorising the representation of the revoking resolution must be by way of Absolute Majority requiring the item to be approved by 6 Elected Members, not the normal 4.

The remaining item is presented unchanged for Council's information and representatives from ARtS Narrogin will be present to answer questions.

10. *Revoking or changing decisions (Act s. 5.25(1)(e))*

- (1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*
 - (a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
 - (b) *in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee,*
inclusive of the mover.
- (1a) *Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (2) *If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —*
 - (a) *in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or*
 - (b) *in any other case, by an absolute majority.*
- (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

Attachments:

Letter of request from ARtS Narrogin to lease to old Menswear shop in Federal Street.

Summary:

It is presented to Council to consider leasing to ARtS Narrogin the old Menswear shop, on Federal Street Narrogin, part of the Town Hall Complex for a period of three years.

Background:

Representatives of ARtS Narrogin approached the author some time ago regarding this matter and both parties exchanged thoughts and ideas relating to the matter, prior to the attached letter being presented recently.

Comment:

It is proposed for Council to consider the attached request and potentially lease the old Menswear Shop, located at Lot 52 Federal Street Narrogin, with the following conditions and agreements.

ARtS Narrogin is requesting that the lease agreement fee be subsidised, due to the nature of ARtS Narrogin being a not for profit entity and that, through their efforts, Council is potentially not required to facilitate the provision of an officer to coordinate arts functions.

Council has, in the past, offered subsidised leases when the applicant is able to show that there is a community benefit made through the group operating within the Council building.

Historically, the Menswear shop in question has not been utilised for several years and there has not been a push for its use by other community groups or businesses. Council previously passed a motion stating that it would advertise for prospective tenants once the Town Hall Upgrade was completed. If Council is to progress this item, the previous motion will need to be rescinded.

ARtS Narrogin have provided a proposal, as attached, and this was discussed through with the author and Ms Guy and the points are as follows.

Points: 1- 3 Agreed

Point: 4 The agreement to run 12 events each year was proposed by the author to assist in increasing the exposure of Narrogin to the greater community and providing "Cultural" events to Narrogin residents and the Greater Narrogin. The impost of 12 events may not be always achievable but the reasoning behind this request was that each month, advertising would be undertaken to promote Narrogin. This would have positive effects within the community and local economy. ARtS Narrogin does state that this may not happen, that they are aware of the reasoning for this request, have commented that this may not be possible, but will attempt not to cluster events where possible, as this would create administrative issues for themselves anyway.

Point: 5 This was agreed; however, the Town Hall facilities will be considered as the first option when booking an event or activity.

Point: 6 The lack of ability to pay rent for the Nexis Gallery, due to exhibitions being normally not profit making ventures, is in line with Council's previous charging for this area. The author had more of an issue with this statement when more facilities, other than the Nexis Gallery, were being used; for example, if the kitchen is required, or the display spills into the Lesser Hall. As such, it was proposed that, in the event that the Nexis Gallery is being provided free and art is being sold, that the Town of Narrogin is to be paid 50% of the commission fees to assist in covering the expenses to Council, up to the value of hiring the Nexis Gallery and other facilities as set within the annual budget.

Point: 7 The linking of the Gallery and the Menswear Shop was not an item that the author was willing to consider at this time, due to the requirement of major structural work and the expense. However, it was stated to ARtS Narrogin that in the future, should this arrangement work for both parties and it is to be extended, then this may be a potential longer term solution to the accessibility issue.

Point: 8 The inclusion of Council painting the shop, as part of the overall Royalties to Regions works that are being conducted, will depend on the extent of the painting that can be achieved through the funds allocated. However, it is felt that Council could facilitate a coat of paint through being completed by works staff prior to ARtS Narrogin relocating.

Point: 9 In the instance that ARtS Narrogin wish to have access prior to the 1st July, then this is when the lease agreement should commence, if more than say a week's period.

In all, it is felt that the agreement between ARtS Narrogin and the Town of Narrogin through this lease agreement will benefit the Town's Community in general, through the provision of a vibrant shop front and more exposure to exhibitions and other performing arts functions being held at the Town Hall and other facilities.

This increase in activity assists Council in developing economically and will also assist in consistently advertising Narrogin in the Greater Metro and Wheatbelt area as being a community of Culture and activities.

The author will not run through the benefits of ARtS Narrogin within the community, as a presentation has been requested prior to the meeting and this information will be presented then.

Consultation:

- Ms Susan Guy
- Mr Colin Bastow
- Arts Narrogin

Statutory Environment:

- Section 3.58 Local Government Act 1995 Disposing of Property

Policy Implications: Nil

Financial Implications:

Currently, Council has the old Menswear Shop vacant and is receiving no income from the premises. This lease will provide a subsidised income, and may, more importantly, create economic benefit through the community.

Strategic Implications:

The provision of this lease may have implications strategically and through points:

1.2	Investigate developing major events for the Town.	CEO	2014
1.4	Promote Narrogin to the Business Community, State Government and the general public as a strong and positive econom-	CEO	Ongoing

	ic entity.		
1.5	Support Tourism, Arts and sport initiatives, recognising the economic impact that they provide to the businesses and general community.	DCCS/MLC	Ongoing
2.1	Continue to expand the Town's capacity and reputation as a venue for events, sports and seminars of local and regional significance.	DCCS	2015
2.6	Encourage and assist local Arts Groups to facilitate the development of the arts culture in Narrogin.	MLC	Ongoing

Voting Requirements: Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

A) After reviewing the provided information rescind the following motion:

*10.2.773 LEASE OF TOWN HALL SHOP
COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):
Moved: Councillor Madson Seconded: Councillor Gorton
The CEO advertises in the local newspaper for a suitable tenant to lease the vacant shop 2
(formally leased by Country Squires) after rewiring work of the Town Hall has been completed.*

B) Authorise the Chief Executive Officer to prepare a lease, as per Council's standard lease document with the attached and commented terms for a period of three years, with a three year option to renew; that both parties are required to agree to at a rate of \$2,500 per annum increasing with CPI per annum and that ARtS Narrogin will be responsible for all utilities and outgoings attributed to the shop space.

Council Resolution: 0413.061

Moved: Cr McKenzie

Seconded: Cr Madson

That Council:

Suspend Standing Orders No. 9.1, 9.5 & 9.6 to facilitate discussion.

CARRIED: 8/0

Council Resolution: 0413.062

Moved: Cr Madson

Seconded: Cr McKenzie

That Council:

Adjourn the meeting at 8:49pm.

CARRIED: 8/0

Note: Mr Aaron Cook, Mr Colin Bastow left the room at 8:47pm and returned at 8:55pm.

Council Resolution: 0413.063

Moved: Cr Kain

Seconded: Cr Muller

That Council:

Re-open the meeting at 8:56pm.

CARRIED: 8/0

Council Resolution: 0413.064

Moved: Cr Muller

Seconded: Cr McKenzie

This Motion has been endorsed by Don Ennis Mayor, Cr Russell, Cr Archibald and Cr Madson as per rescission requisition.

That Council:

A) After reviewing the provided information rescind the following motion:

*10.2.773 LEASE OF TOWN HALL SHOP
COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):
Moved: Councillor Madson Seconded: Councillor Gorton*

The CEO advertises in the local newspaper for a suitable tenant to lease the vacant shop 2 (formally leased by Country Squires) after rewiring work of the Town Hall has been completed.

B) Authorise the Chief Executive Officer to prepare a lease, as per Council's standard lease document with the attached and commented terms for a period of three years, with a three year option to renew; that both parties are required to agree to at a rate of \$2,500 per annum increasing with CPI per annum; that ARtS Narrogin will be responsible for all utilities and outgoings attributed to the shop space; that the lease be advertised and if no submissions are received, that it be endorsed and Common Seal be placed on the Document.

**CARRIED: 8/0
BY ABSOLUTE MAJORITY**

Note: Ms Guy Declaration an Impartial Interest in Item. 10.2.982.

10.2.982 ARTS NARROGIN REQUEST FOR TOWN HALL VENUE

File Reference: 26.3.7
Disclosure of Interest: Ms Susan Guy
Applicant: ARtS Narrogin Inc
Previous Item Nos: Nil
Date: 3 April 2013
Author: Ms Susan Guy – Manager Culture & Leisure

Attachments: ARtS Narrogin Letter of Request

Summary:

Council is asked to consider:

a) Giving approval to ARtS Narrogin to use the Narrogin Town Hall as the venue for a single performance on 31 July 2013, which would become the event to re-open the Town Hall with the following provisos:

- i) The facilities will be presented in the best condition possible and the hall refurbishment will be as complete as possible prior to 31 July 2013;
- ii) A guarantee cannot be given for the use of the Mayor's Parlour nor the bar area due to the works required to finalise these areas; and
- iii) All contractors will vacate the premises several days prior to the event.

and

b) Either sponsoring the event by way of an in-kind donation (with appropriate recognition in all advertising) by waiving all fees and charges or hire the Hall at a fee commensurate with other local venues.

Background:

ARtS Narrogin was recently offered the opportunity to present a concert by The Ten Sopranos, a combination of classical and contemporary female singers, who deliver a varied repertoire of well-chosen popular songs and operatic favourites. The ensemble, which was formed in 2007, last toured in 2009. The lead vocalist for The Ten Sopranos is Penny Pavlakis, has worked with artists such as Secret Garden, Baz Luhrman, Tommy Tycho, Dame Joan Sutherland and Richard Bonyng. She has also won major singing competitions in both classical and contemporary music and is referred to by her peers as "The Singers' Singer". As a principal artist with Opera Australia and with over 10,000 performances on major world stages, she brings to this act undoubted star power that few can match.

The Ten Sopranos' 2013 Australian tour commenced on 1st April and the Western Australia schedule is: Mandurah-Perth-Margaret River-Albany-Esperance-Narrogin-Kalamunda-Moora and Geraldton. ARtS Narrogin was invited to present this concert on Wednesday, 31st July 2013, as the Ten Sopranos' management wished to include a venue in between the Esperance and Kalamunda concerts. ARtS Narrogin has been able to negotiate favourable performance terms, which make it possible to bring this act to Narrogin. Nonetheless, ARtS Narrogin will need to budget very carefully to cover the cost of this performance and requests that Council provide the venue, either as a form of event sponsorship or at a hire charge, commensurate with other local venues. If Council chooses the sponsor-

ship option, its support would be acknowledged and its logo included in all promotion for the Narrogin event. Council might also like to arrange a VIP meet and greet in the Mayor's parlour.

Whilst ARtS Narrogin has an alternative venue available for this concert, it would be its strong preference to hold it at the Narrogin Town Hall and is of the view that this concert would provide a perfect mid-winter event with which to reopen the Town Hall after its long closure and lift the community's spirits. It would be planned as a glamorous night, with the audience encouraged to dress formally and with champagne on arrival, a licensed bar and supper platters available for pre-purchase.

ARtS Narrogin has been advised by the CEO that the Town Hall could be made ready in time for the event and feels that, even if the interior of the Hall is not redecorated by that time, careful staging (table settings and decorations, etc.) will result in an appropriately luxurious presentation.

Comment:

ARtS Narrogin conducted a survey of the 150 supporters on the ARtS Narrogin database, and received an extremely positive response to the proposal to bring the Ten Sopranos to town with many indicating an immediate willingness to book tables for the event.

The event will call for the use of the Town Hall's foyer, auditorium and stage, the licensed bar, the kitchen (although not for cooking or preparation as supper platters would catered for), a dressing room and toilet for the performers and public toilets. A lighting and a sound system will also be required. Although The Ten Sopranos travel with their own piano, their pianist could use the Town of Narrogin's grand piano, assuming it was tuned and ready for performance.

ARtS Narrogin will commit to marketing the event to attract groups from other towns in the district and arrange buses to bring audience members into Narrogin for the concert. Narrogin will be one of the last venues on the tour, and therefore benefit from all the interviews and reviews generated by earlier concerts in much larger theatres and towns.

Overall, from all accounts this event appears to be highly appropriate for the Town to support the long awaited re-opening of the Town Hall and would be a treasured performance. To cite an excerpt from one review "The vocal magic of this act is setting the nation on fire, stealing the hearts and souls of the Australian public wherever they appear on stage, with a mesmerising vocal presentation unrivalled in today's world of entertainment". (See <http://www.ovationshop.com.au/the-ten-sopranos>).

This proposed event and the request to the Town for support equates to another example of ARtS Narrogin's ongoing clear vision, necessary leadership and commitment to strengthening the Town's cultural development and identity.

At the time of writing, the Council has not settled a hire fee schedule for the Town Hall and hence fees cannot be addressed. ARtS Narrogin has requested that if Council approves the use of the Town Hall as a venue, that Council either waive fees as a way of sponsoring the event, or hire the Hall at a fee commensurate with other local venues.

The author is of the view that the Council, as a stakeholder in arts and cultural development in the Town, would do well to partner with ARtS Narrogin to reopen the Town Hall with this highly acclaimed act by sponsoring ARtS Narrogin by way of an in-kind donation amounting to no charge for the venue for the evening. Strategy 2.6 in the Town's Strategic Community Plan 2012-22 reads as "Encourage local Arts Groups to facilitate the development of the arts culture in Narrogin". As such, Council is encouraged to consider how the local community and the communities in surrounding districts can ben-

enefit in multiple ways through the building of a vibrant arts and culture base in a regional Wheatbelt town such as Narrogin, through supporting such acts as The Ten Sopranos. A strong arts and culture base in the town enhances its liveability by mobilising the community and turning the town into a place of interest to its residents and visitors alike. While the Council may be interested in immediate economic payoff for events that it supports, longer lasting, more sustainable economic benefits are derived from building communities through increasing social and cultural connections, where positive social impacts lead to long term economic impacts.

Note from the CEO – Given the works being undertaken at the Town Hall, the building’s refurbishment may not be complete prior to this proposed event. The areas which will be finalised will be the Reception Area (Lesser Hall), toilets, walkway and other portions of the Hall. The Lesser Hall could be utilised now in its current condition.

However, the carpets and window treatments may not be completed in the Hall or the Lesser Hall due to the time required completing the painting of the Hall. The painting in the main hall and other facilities will be completed as soon as possible prior to the event. The painters will need to complete their work several days prior to the event, to ensure that the equipment is out of the way and any odour from the paint is minimal. Once the painting is complete, the laying of carpets and installation of window treatments can be done quickly.

The kitchen needs to be cleaned and organised prior to being used. The bar area may be finalised prior to the event, but this cannot be guaranteed. The dressing rooms may not be completed prior to this event and the current state of these rooms leave a lot to be desired but with some cleaning and a general tidy up can be used.

The Mayor’s Parlour and the asbestos issue is not expected to be resolved before 31 July 2013 and as such, it is presented that this area not be made available for use.

Consultation:

- Aaron Cook
- Deborah Hughes-Owen
- Ned Crossley

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications:

Strategy 2.6 of the Strategic Community Plan 2012-22 states “Encourage local Arts Groups to facilitate the development of the arts culture in Narrogin”.

Voting Requirements: Absolute Majority

OFFICER'S RECOMMENDATION

That Council

- a) Give approval to ARtS Narrogin to use the Narrogin Town Hall as the venue for a single performance on 31 July 2013, which would become the event to re-open the Town Hall with the following provisos:
- i) The facilities will be presented in the best condition possible and the hall refurbishment will be as complete as possible prior to 31 July 2013;
 - ii) A guarantee cannot be given for the use of the Mayor's Parlour nor the bar area due to the works required to finalise these areas; and
 - iii) All contractors will vacate the premises several days prior to the event.

and

- b) Sponsor the event by way of an in-kind donation by waiving all fees and charges.

Council Resolution: 0413.065

Moved: Cr Muller

Seconded: Cr Archibald

That Council

- a) Give approval to ARtS Narrogin to use the Narrogin Town Hall as the venue for a single performance on 31 July 2013, with the following provisos:
- i) The facilities will be presented in the best condition possible and the hall refurbishment will be as complete as possible prior to 31 July 2013;
 - ii) A guarantee cannot be given for the use of the Mayor's Parlour nor the bar area due to the works required to finalise these areas; and
 - iii) All contractors will vacate the premises several days prior to the event.

and

- b) Sponsor the event by reducing the fees and charges to \$250.00 in recognition that the hall is not fully functional and undergoing renovation.

CARRIED: 8/0

BY ABSOLUTE MAJORITY



ARtS Narrogin Inc.

PO Box 1168, Narrogin, WA 6312

Phone: 0448 490 409

Email: debonair@westnet.com.au

ABN 45 198 182 290

21st March, 2013

Mr Aaron Cook
Chief Executive Officer
Town of Narrogin
89 Earl Street
Narrogin WA 6312

Dear Aaron

Re: Use of Town Hall

ARtS Narrogin was recently offered the opportunity to present a concert by The Ten Sopranos, a combination of classical and contemporary female singers who deliver a varied repertoire of well chosen popular songs and operatic favourites.

Whilst ARtS Narrogin has an alternative venue available for this concert, it would be its strong preference to hold it in the Narrogin Town Hall. In fact the committee feels that this concert would provide a perfect event with which to reopen the Town Hall after its long closure.

The facilities that would be needed are the foyer, auditorium and stage, lights and a sound system, a dressing room and toilet for the singers, public toilets, the licensed bar, the kitchen for service (no cooking or preparation as the supper platters would be brought in by caterers ready plated). Possibly also the grand piano and use of the mayor's parlour for a VIP and media meet and greet area.

Obviously, ARtS Narrogin will need to budget very carefully to cover the cost of this performance and requests that Council provide the venue, either as a form of event sponsorship or at a hire charge commensurate with other venues.

Kind regards

DEBORAH HUGHES-OWEN
Chair

10.2.983 LIST OF ACCOUNTS FEBRUARY 2013

File Reference: 12.8.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 5 April 2013
Author: Aimie Allinson – Finance Officer (Accounts)

Attachments: List of Accounts February 2013

Council Resolution: 0413.066

Moved: Cr Madson

Seconded: Cr Ballard

That Council:

Endorse the list of accounts for February 2013 payments as presented.

CARRIED: 8/0

Council Resolution: 0413.067

Moved: Cr McKenzie

Seconded: Cr Madson

That Council:

Resume Standing Orders No. 9.1, 9.5 & 9.6.

CARRIED: 8/0

<i>List of Accounts Paid During February 2013</i>					
<i>Chq/EFT</i>	<i>Date</i>	<i>Name</i>	<i>Description</i>	<i>Amount</i>	<i>Funded</i>
43906	08/02/2013	Narrogin Packaging	Purchase of PPE & various supply's	\$413.20	
43907	08/02/2013	Hancock's Home Hardware	Purchase of rope for outside pool	\$130.15	R
43908	08/02/2013	Sportspower Narrogin	Purchase of weights for Beat it	\$32.03	F
43909	08/02/2013	Narrogin Taxis	Taxi service supplied for December 2012	\$156.05	F
43910	08/02/2013	Narrogin Bearing Service	Purchase of Bow Shackles	\$12.10	
43911	08/02/2013	Allan's Bobcat and Truck Hire	Purchase of culverts for Katta Rd	\$2,816.00	PW
43912	08/02/2013	IML LOGISTICS	Freight services for chlorine	\$842.43	
43913	08/02/2013	Ted's Carpet Cleaning Service	Cleaning of chairs lounges & pelmets	\$360.00	
43914	08/02/2013	Narrogin Stihl	Purchase of line trimmer cord	\$218.01	
43915	08/02/2013	Farmworks Rural PTY LTD	Purchase of wire joiners	\$61.38	
43917	08/02/2013	Narrogin Homecare - Petty Cash	Purchase of various items for Jan 2013	\$257.20	
43918	08/02/2013	The Distributors Perth	Kiosk stock for resale for NLC	\$1,193.05	
43919	08/02/2013	Argus Pest Control	Spraying of Admin Building for insects	\$462.00	
43920	08/02/2013	Narrogin Amcal Chemist	Purchase of photo frames for Citizenship ceremony	\$38.85	
43921	08/02/2013	Melville Euro	Service to HACC Vehicle - NGN11555	\$836.68	F
43922	08/02/2013	Radiowest Broadcasters Pty Ltd	1ST Instalment for Radio commercial NHLP	\$826.10	F

43923	08/02/2013	Joanna Clare Pascoe	Re-imbusement of overpayment of family membership	\$55.00	
43924	08/02/2013	Town of Narrogin - Petty Cash-Admin	Consumables -Purchase though petty cash	\$282.30	
43925	08/02/2013	Narrogin Ceilings	Supply labour & materials for repairs at Senior citz centre	\$220.00	
43926	08/02/2013	Accountants Super	Superannuation contributions	\$126.63	
43927	08/02/2013	Australian Ethical Superannuation	Superannuation contributions	\$830.76	
43928	08/02/2013	BT Super For Life	Superannuation contributions	\$906.16	
43929	08/02/2013	Commonwealth Bank	Superannuation contributions	\$855.78	
43930	08/02/2013	Concept One Superannuation Plan	Superannuation contributions	\$390.63	
43931	08/02/2013	Asgard Ewrap Super Account	Super correction from WALGSP to Asgard	\$439.69	
43932	08/02/2013	Hesta Superannuation	Superannuation contributions	\$665.53	
43933	08/02/2013	Hilldale Superannuation Pty Ltd	Superannuation contributions	\$473.40	
43934	08/02/2013	IOOF	Superannuation contributions	\$398.68	
43935	08/02/2013	Macquarie Investment Manager	Superannuation contributions	\$501.76	
43936	08/02/2013	MLC Nominees	Payroll deductions	\$1,384.62	
43937	08/02/2013	QANTAS Staff Credit Union Limited	Superannuation contributions	\$361.98	
43938	08/02/2013	Rest Superannuation	Superannuation contributions	\$245.59	
43939	08/02/2013	St Andrews Retirement Plan	Superannuation contributions	\$107.53	
43940	08/02/2013	WA Local Government Super Plan	Superannuation contributions	\$26,130.97	

43941	08/02/2013	AustralianSuper	Superannuation contributions	\$469.98	
43942	08/02/2013	Colonial First State Investments	Superannuation contributions	\$234.93	
43943	08/02/2013	Host Plus	Superannuation contributions	\$236.71	
43944	08/02/2013	Prime Super	Superannuation contributions	\$399.89	
43945	15/02/2013	Narrogin Packaging	Purchase of cleaning supplies	\$836.27	
43946	15/02/2013	St John Ambulance Assoc	First aid course for H/care staff	\$165.00	F
43947	15/02/2013	Hancock's Home Hardware	Bolt for netball Post -NLC	\$1.61	
43948	15/02/2013	Parrys Pty Ltd	Reimbursement for overpayment	\$132.00	
43949	15/02/2013	Thing-A-Me-Bobs	Purchase of knives & egg flips for Australia Day	\$63.91	
43950	15/02/2013	PFD Food Services Pty Ltd	Purchase of kiosk stock	\$164.10	
43951	15/02/2013	Thomas Capewell	Refund of overpayment for gym membership	\$548.96	
43952	15/02/2013	John Whitford	Refund of overpayment of vehicle registrations	\$45.70	
43953	15/02/2013	Tim Yuen	Refund for overpayment	\$10.00	
43954	15/02/2013	Westfarmers Landmark	Refund of credit on debtor account	\$5.50	
43955	15/02/2013	Kristine Brooks	Reimbursement of overpayment	\$27.50	
43956	22/02/2013	Synergy	Electricity bill for sports ground 21/11/12 - 22/1/13	\$45,998.70	
43957	22/02/2013	Narrogin Packaging	Purchase of cleaning supplies for NLC	\$42.88	
43958	22/02/2013	Staples Australia Pty Ltd	Purchase of stationary for January 2013	\$1,284.12	
43959	22/02/2013	Australian Taxation Office	BAS payment for the month of January 2013	\$31,450.00	

43960	22/02/2013	Courier Australia	Freight services for admin	\$112.21	
43961	22/02/2013	Telstra	Admin Landline account for January 2013	\$3,345.25	
43962	22/02/2013	Thing-A-Me-Bobs	Purchase of storage containers	\$207.92	
43963	22/02/2013	Duke of York Hotel	Purchase of liquor-11/2/13	\$394.93	
43964	22/02/2013	McLeod's Barristers & Solicitors	Legal advice for termination of caravan Park	\$2,664.20	
43965	22/02/2013	RJ Smith Engineering	Purchase of water for admin building	\$272.00	
43966	22/02/2013	Great Southern Towing	Towing of vehicle from Northwood Street to Narrogin Wreckers	\$88.00	
43967	22/02/2013	Narrogin Stihl	Repairs , parts & service to whipper snipper	\$317.13	
43968	22/02/2013	Kel's Tyres	Check and repair tyre on 002 NGN	\$27.50	
43969	22/02/2013	Local Government Managers Australia	Payment for conference - DCCS	\$840.00	
43970	22/02/2013	Town of Narrogin	Venue hire for 4 weeks - Taste exercise	\$867.00	F
43971	22/02/2013	Narrogin Cottage Homes Inc.	Re imbursement For over payment on debtor account	\$16.50	
43972	22/02/2013	John Hall	Refund from double payment of invoice 1359	\$22.00	
43973	22/02/2013	IGA Narrogin	Australia Day sausages & food items	\$340.21	
43974	22/02/2013	City Of Wanneroo	Payment for lost & damaged items	\$16.50	
43975	28/02/2013	Asgard Ewrap Super Account	Payment of super for R Slawinski -sent to wrong fund through payroll	\$237.20	
43976	28/02/2013	Synergy	Electricity account for 4 Gordon Street	\$1,805.25	
43977	28/02/2013	Narrogin Packaging	Purchase of milk for Tip	\$23.50	

43978	28/02/2013	Australian Institute of Building Surveyors	AIBS conference 2012 for Building Surveyor	\$1,650.00	
43979	28/02/2013	Hancock's Home Hardware	Purchase of tools for Caravan Park	\$1,368.15	
43980	28/02/2013	Susan Farrell	Laundry for council meetings	\$40.00	
43981	28/02/2013	Courier Australia	Freight services for admin	\$46.95	
43982	28/02/2013	Narrogin Meals On Wheels	Provision of meals delivered as per health west contract - Jan 2013	\$586.38	F
43983	28/02/2013	Narrogin Taxis	Taxi supplied for Homecare clients January 2013	\$226.20	F
43984	28/02/2013	Colin John Bastow	Utilities allowance	\$242.55	
43985	28/02/2013	Narrogin Dependent Persons Bus Association	Shoppers bus for HACC - January 2013	\$220.00	F
43986	28/02/2013	Allan's Bobcat and Truck Hire	Clean creek line Moss Road & grave dig	\$495.00	
43987	28/02/2013	Narrogin Pump Sales & Service	Purchase of Neta water guns	\$131.18	
43988	28/02/2013	PFD Food Services Pty Ltd	Purchase of kiosk stock for NLC	\$412.35	
43989	28/02/2013	Narrogin Stihl	Vacuum bags for NLC	\$59.98	
43990	28/02/2013	The Distributors Perth	Purchase of Kiosk stock for NLC	\$630.10	
43991	28/02/2013	JMG Air Conditioning & Electrical Services PTY LTD	Final claim town hall upgrade project	\$16,250.00	
43992	28/02/2013	Gregory John Dutczak	Pa & music supplied for Australia Day 2013	\$350.00	
43993	28/02/2013	Narelle Alice Thornton	Reimbursement from expenses incurred while on training -NHLP	\$46.75	
43994	28/02/2013	Phillip Smith	Reimbursement of Purchase for cleaning items for Caravan Park	\$95.78	
EFT172	08/02/2013	Narrogin Hire & Re-	Purchase of various retic-	\$1,456.52	

		<i>ticulation</i>	<i>ulation items</i>		
EFT173	08/02/2013	Best Office Systems	Refund for overpayment of refuse fees	\$205.00	
EFT174	08/02/2013	Knightline Computers	Repairs to DCCS computer	\$582.05	
EFT175	08/02/2013	MAKIT Narrogin hardware	Hardware Items for plant	\$533.45	
EFT176	08/02/2013	WALGA	Advertisement for Free entry to Narrogin Leisure Centre	\$172.98	
EFT177	08/02/2013	Vorgee Pty Ltd	Kiosk stock for resale value-NLC	\$521.40	
EFT178	08/02/2013	Ballard's of Narrogin	Purchase of 20kg bag of biscuits for Pound	\$30.00	
EFT179	08/02/2013	Commander Australia Ltd	Contract for Commander Services	\$189.93	
EFT180	08/02/2013	UHY Haines Norton Chartered Accountants	Fair Value Workshop held in Perth for DCCS	\$1,650.00	
EFT181	08/02/2013	John Warburton - Town Of Narrogin Social Club	Payroll deductions	\$210.00	
EFT182	08/02/2013	Brian Ronald Robinson	Reimbursement of Synergy account	\$135.00	
EFT183	08/02/2013	Orica Australia Pty Ltd	Purchase of chlorine despatched on 16/1/13	\$3,018.95	
EFT184	08/02/2013	Narrogin Smash Repairs	Insurance Excess for NGN0	\$700.00	
EFT185	08/02/2013	Burgess Rawson	Fees & service for water usage 19/4/12 til the 21/11/12	\$226.38	
EFT186	08/02/2013	WA Country Health Service	Provision of meals for December 2012	\$2,107.50	F
EFT187	08/02/2013	Goodyear Dunlop Tyres Pty Ltd	Purchase of tyres for mower	\$130.00	
EFT188	08/02/2013	Hotham Personnel	Work on power at Narrogin Community Garden - NHLP	\$6,478.18	F
EFT189	08/02/2013	Toll Priority	Freight for chlorine	\$46.39	

EFT190	08/02/2013	Shire of Narrogin	Rent for 13 Hough St for the period from 12/1/13 to the 9/2/13	\$1,698.10	
EFT191	08/02/2013	Dietcare	10 hours of HEAL facilitations fees	\$1,000.00	F
EFT192	08/02/2013	Wormald	Service of fire equipment for NLC	\$1,831.50	
EFT193	08/02/2013	Golden West Network Pty Ltd	Advertisement for chamber of commerce 1st instalment	\$1,199.00	
EFT194	08/02/2013	Body Training Solutions	Training for NHLP staff	\$898.00	F
EFT195	08/02/2013	Aged & Community Services WA	ACSWA 2013 Conference member registration	\$635.00	
EFT196	08/02/2013	T-Quip	Purchase of Parts for Toro mower	\$429.50	
EFT197	08/02/2013	Ashley Blyth Tree Lopping	Cherry picker hire for 3 hours & stump grinding	\$660.00	
EFT198	08/02/2013	Farmers Centre (Narrogin) Pty Ltd	Replace hose on grabber	\$87.48	
EFT199	08/02/2013	Narrogin Panel Beating Service	Insurance excess for 1NGN - CEO	\$700.00	
EFT200	15/02/2013	Best Office Systems	Hire & rent for photo copier	\$301.35	
EFT201	15/02/2013	Great Southern Fuels	Fuel expenses for January 2013	\$6,933.60	
EFT202	15/02/2013	Kleenheat Gas	Purchase of Bulk Lpg for NLC - 22/1/13	\$8,207.10	
EFT203	15/02/2013	Knightline Computers	Transfer of software for admin PC'S	\$255.00	
EFT204	15/02/2013	Narrogin Newsagency	Purchase of newspapers & delivery fees	\$31.30	
EFT205	15/02/2013	Narrogin Electrical Services	Repair faulty light switch in kiosk	\$108.35	
EFT206	15/02/2013	West Country PRINT SYNC	Hire & rent for copier for November 2012	\$1,325.03	
EFT207	15/02/2013	Narrogin Outdoor Solutions	Refund of overpayment on debtor account	\$11.00	

EFT208	15/02/2013	Mechanical & Diesel Services	Repairs for Homecare Mercedes bus	\$111.65	F
EFT209	15/02/2013	Public Transport Authority	Trans WA Ticket sales - January 2013	\$1,222.37	
EFT210	15/02/2013	Air Response	Service of Gym A/c Unit - NLC - 26/1/13	\$175.00	
EFT211	15/02/2013	Sigma Chemicals	Purchase of Buffer & delivery fees	\$664.50	
EFT212	15/02/2013	Cailes Gas Services	Service & Repairs to dryers in Narrogin Caravan Park	\$695.00	
EFT213	15/02/2013	Aged & Community Services WA	Registration for staff to attend training	\$250.00	
EFT214	15/02/2013	Espresso Essential WA	Coffee machine supplies for NLC	\$349.50	
EFT215	15/02/2013	Narrogin Daly Security	Alarm response for NLC - 17/1/13	\$115.62	
EFT216	15/02/2013	Susan Guy	Reimbursement for purchase of items for Australia Day	\$64.43	
EFT217	15/02/2013	Circus Royale	Refund for over payment	\$3,200.00	
EFT218	22/02/2013	Narrogin Hire & Reticulation	Purchase of new chairs for Library	\$145.00	
EFT219	22/02/2013	Best Office Systems	Black tonner	\$320.43	
EFT220	22/02/2013	Ray White Narrogin	March 2013 rent - 79 Forrest	\$3,133.33	
EFT221	22/02/2013	Wright express-(COLES)	Town of Narrogin -Coles account Jan 2013	\$1,675.30	
EFT222	22/02/2013	Australia Post	Town of Narrogin- Australia post account Jan 2013	\$1,040.80	
EFT223	22/02/2013	Knightline Computers	Setup & Install wireless access	\$1,228.05	
EFT224	22/02/2013	Access Denied	Security services provided to Library	\$300.00	
EFT225	22/02/2013	Landgate	Gross rental valuations chargeable - 8/12/12 - 4/1/13	\$59.65	

EFT226	22/02/2013	WALGA	Advertising for Records position	\$295.74	
EFT227	22/02/2013	Greenline Ag Pty Ltd	Parts & labour for tractor service	\$453.27	
EFT228	22/02/2013	Dryandra Country Visitors Centre Inc.	Hire of conference room	\$362.50	
EFT229	22/02/2013	Anderson, Munro & Wyllie	Completion audit for 30 June 2012	\$2,200.00	
EFT230	22/02/2013	Narrogin Newsagency	Admin newsagency account for Jan 2013	\$148.90	
EFT231	22/02/2013	Narrogin Electrical Services	Replace faulty timer on security lights	\$409.75	
EFT232	22/02/2013	The Polished Plate	Morning tea & lunch for special meeting for country zone	\$810.00	
EFT233	22/02/2013	West Country PRINT SYNC	Photocopier Hire & rent	\$800.99	
EFT234	22/02/2013	Orica Australia Pty Ltd	Purchase of Chlorine Gas provided to WWTP	\$2,318.80	
EFT235	22/02/2013	Mechanical & Diesel Services	Repairs to Side tipping truck	\$4,298.14	
EFT236	22/02/2013	Great Southern Waste Disposal	25/12/- 29/1/13 Refuse Labour & machine operation & clean-up	\$35,297.89	
EFT237	22/02/2013	Environmental Monitoring Systems PTY LTD	Environmental Services for October 2012	\$4,356.00	
EFT238	22/02/2013	P & F Kulker Building contractors	Supply rubbish disposal / waste for Northwood Street	\$242.00	
EFT239	22/02/2013	Shire of Narrogin	Rent for 13 Hough Street from 9th Feb. til 9th March	\$1,400.00	
EFT240	22/02/2013	Derbahl Pty Ltd	Pumping out grease traps	\$175.00	
EFT241	22/02/2013	Wormald	Fire safety equipment for Depot	\$1,314.50	
EFT242	22/02/2013	Ashley Blyth Tree Lopping	Lop & remove large tree on Mokine road	\$660.00	

EFT243	22/02/2013	COTA WA	Membership annual fee 2012/2013	\$115.00	
EFT244	22/02/2013	Nelsons Drycleaners	Dry-cleaning of homecare's curtains	\$299.20	
EFT245	22/02/2013	Australia Day Council of WA	Australia day supplies	\$473.50	
EFT246	22/02/2013	Pro-Met Express	Freight for confectionary for NLC	\$112.50	
EFT247	22/02/2013	New Security Installations Pty Ltd	Alarm Monitoring Weekly check	\$1,144.00	
EFT248	22/02/2013	Dawson's Funeral Home	Re-engraving for Volunteers name badges	\$78.00	F
EFT249	22/02/2013	Loadstar Trailers	Purchase of new trailer with Jockey wheel for Works crew	\$2,345.00	
EFT250	22/02/2013	Sportspower Narrogin	Purchase of equipment for HEAL	\$1,937.79	F
EFT251	22/02/2013	Narrogin removals & storage	Furniture pick up and delivery	\$165.00	
EFT252	22/02/2013	Oz Microchips	Purchase of microchip reader as adopted by budget	\$471.90	
EFT253	22/02/2013	Fairway Carriers	Hire of forklift to unload & load books	\$165.00	
EFT255	28/02/2013	Don Ennis	Cost to be reimburse from Walga - Travel claim	\$306.00	R
EFT256	28/02/2013	E & H Staphorst	Service & safety inspection & safety check	\$177.95	
EFT257	28/02/2013	Ingrey's	Replaced engine oil as per owner manual	\$227.10	
EFT258	28/02/2013	Kleenheat Gas	Purchase of Bulk LPG - 19/2/13	\$4,308.73	
EFT259	28/02/2013	Knightline Computers	Purchase of printer ink for NLC printer	\$273.30	
EFT260	28/02/2013	Coca-Cola Amatil (Aust) PTY LTD	Kiosk stock for re-sale	\$730.74	
EFT261	28/02/2013	WALGA	Advertising for Australia Day - 2013	\$328.68	

EFT262	28/02/2013	Ballard's of Narrogin	Flea treatment for Large dog	\$63.95	
EFT263	28/02/2013	Commander Australia Ltd	Services contract	\$189.93	
EFT264	28/02/2013	Narrogin Electrical Services	Removal of conduits at NLC	\$247.50	
EFT265	28/02/2013	Edwards Motors Pty Ltd	Service for Works Foreman ute - 23/1/13	\$646.05	
EFT266	28/02/2013	Great Southern Waste Disposal	Call out fees for after hours machine use - Narrogin Tip	\$352.00	
EFT267	28/02/2013	Great Southern Slushies	Purchase of stock for NLC kiosk	\$919.00	
EFT268	28/02/2013	Air Response	Repairs to air-conditioning system at NLC - Gym	\$1,224.46	
EFT269	28/02/2013	Shire of Narrogin	Hire of truck, float & operator to transport backhoe	\$671.00	
EFT270	28/02/2013	COMMAND A COM	Phone rental charges for rental equipment - NLC	\$2,194.50	
EFT271	28/02/2013	Sigma Chemicals	Purchase of Pool chemicals for NLC	\$1,482.07	
EFT272	28/02/2013	Golden West Network Pty Ltd	Advertising for Narrogin chamber of commerce	\$1,353.00	
EFT273	28/02/2013	Fairway Carriers	Freight for Pool chemicals	\$75.02	
EFT274	28/02/2013	Ikes Home Improvement & Glass Centre	Glass replacement - Narrogin Library	\$191.95	
EFT275	28/02/2013	Air Liquide WA Pty Ltd	Rental on medical oxygen bottles	\$288.96	
EFT276	28/02/2013	MP & BE Walliss	Lawn mower service & repair	\$269.50	
EFT277	28/02/2013	LGIS WorkCare	Workers compensation adjustment 2011/2012 Fund Year	\$6,237.00	
EFT278	28/02/2013	Narrogin Boilermakers	Purchase of PPE for homecare employees	\$35.00	
EFT280	28/02/2013	Alphawest Services Pty Ltd	Payment of Licence for town of Narrogin	\$5,840.84	

PPE13021 3	14/02/2013	Salaries and Wages	Pay Period Ending 13/02/2013	\$92,884.32	
PPE13021 3	15/02/2013	Salaries and Wages	Pay Period Ending 13/02/2013	\$4,206.64	
PPE13021 3	18/02/2013	Salaries and Wages	Pay Period Ending 13/02/2013	\$320.43	
PPE27021 3	27/02/2013	Salaries and Wages	Pay Period Ending 27/02/2013	\$98,752.38	
			<i>Cheque Total</i>	\$159,598.67	
			<i>EFT Total</i>	\$150,940.27	
			<i>Payroll Total</i>	\$196,163.77	
			<i>Total Payments</i>	\$506,702.71	
	<i>KEY</i>				
	<i>F</i>	<i>Fully Funded</i>			
	<i>P</i>	<i>Partially Funded</i>			
	<i>R</i>	<i>Reimbursement</i>			
	<i>I</i>	<i>Insurance</i>			
	<i>PRB</i>	<i>Partial Reimbursement</i>			

11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

The Meeting Closed At 9:50pm