

Narrogin



Department of
Sport and Recreation



CLUB DEVELOPMENT NEWSLETTER

Edition 3 — Winter 2016



Message from the Narrogin Club Development Officer

It has been a great year in 'Club Land' for Narrogin. I have enjoyed working with all local clubs, offering my support and assisting where needed. As Club Development Officer I have been working hard this year to offer the following:

- The opportunity to attend a **Responsible Service of Alcohol Workshop**, run in conjunction with Upper Great Hockey Associations and Clubs WA;
- Volunteering WA ran a **Volunteering Management Plan Workshop** and **one-on-one consultations** with clubs;
- A **Level 1 Sports Trainers course** is currently being offered in Narrogin for a heavily subsidized cost thanks to the Department of Sports and Recreation and the Town and Shire of Narrogin;
- A **community Club Contact list** has been developed for Narrogin and surrounding areas to ensure club's current contact details are more accessible, you can find the contact list on the Shire of Narrogin website; and
- It is also great to see clubs making progress in adopting generic email addresses and developing roles and responsibilities for their committee positions to enable an easier transition for new committee members.

I have been in the role of Narrogin Club Development Officer for two years now and I am very pleased to announce that the funding for the Club Development Scheme has been extended for an additional year until July 2017. Going into the new financial year, there are some changes that are being implemented that affect clubs. I have outlined these changes in the newsletter including:

- Kidsport and the release of the online system (see page 4 for more information);
- The impending adoption of the Associations incorporation Act (see page 3 for more information); and
- As of the 1 July the Town of Narrogin and the Shire of Narrogin are merging.

I will remain the Club Development Officer and Kidsport Coordinator for the new entity known as the Shire of Narrogin. My office location and contact details will also remain the same. Please do not hesitate to contact me if I can assist you or your clubs in any way.

Alex Ferns, Narrogin Club Development Officer.

Club Development Officers

Club Development Officers (CDO) span across metropolitan and regional Western Australia. They support sport and recreation clubs to be sustainable and to deliver diverse opportunities for people to participate in physical activity in their local community in a safe and welcoming environment.

The CDO program is a partnership with the Department and local governments. The aim, through the Club Development Framework is to create a collaborative approach to club development by connecting [State Sporting Associations](#), Regional Sport Associations, local government and community organisations to provide leadership, education and training.

To find out if there is a CDO in your area, please visit www.dsr.wa.gov.au/clubs/club-development-officers



Club Development Officers (CDOs)

42 CDOs across WA help 3464 clubs

Building the capacity of local community-based clubs for

10yrs



CDOs advocate the benefits of sport and recreation to the wider community



Link clubs to

State sporting associations, regional sporting associations and funding opportunities

Support club volunteers



Provide regular check-ups



Community-based
working from the local government office.



CDOs can help clubs

develop and maintain partnerships with State Sporting Associations.

Partnering with local governments 60

Sport and recreation builds stronger, healthier, happier and safer communities.

Credit: <http://www.dsr.wa.gov.au/clubs/club-development-officers>

Associations Incorporation Act and what does it mean for your club?

Information about the Associations Incorporation Act and what this will mean for your organisation can be found within the Associations Transition Pack 1 available on the Department of Commerce site here:

<https://www.commerce.wa.gov.au/publications/associations-transition-pack-1>

The transition pack outlines:

- Changes to make when the new law commences
- What's your association's financial reporting tier?
- Transitional requirements to update the rules
- Key changes to the way the association will run
- Frequently asked questions and education news.

Keep in mind that clubs do have three years in which to adopt these changes.

The Narrogin Club Development Officer will be organizing a Workshop in Narrogin to educate clubs on the changes required under the new act and on updating your constitution. Details on this will be released soon.

In the meantime if you have any questions please do not hesitate to contact the CDO on

0439 908 667 or email cdo@narrogin.wa.gov.au



Narrogin Club Contact List

Thankyou to the clubs that have notified me of their club's contact details to be included in the Narrogin Club Contact list.

If you would like to have your club's details included, please complete the club checklist by clicking on the link : www.surveymonkey.com/r/NgnClubChecklist16-17

The purpose of the contact sheet is to ensure your clubs details are more accessible to the general community to maximise membership and participation within your organisation.

IMPORTANT: Please ensure your clubs details (fees and contact person) are updated in clubs online. If you do not know your club's password please email kidsport@dsr.wa.gov.au to reset your password.

As of February Kidsport has gone online!! There have been a few issues with the technical side of the system and your patience has been appreciated. The team at Kidsport have been working very hard to fix any issues and the system is now running more efficiently.

At this stage parents are unable to apply for Kidsport online and the aim is that online applications will be available as of September, however no definite date has been confirmed. The introduction of the new system has resulted in a slight change for clubs in processing the Kidsport applications. It is now as follows:

- Parents will apply online at www.dsr.wa.gov.au/funding/individuals/kidsport. **Please note: paper applications will still be available**
- CDO will be notified when a new Kidsport voucher is received and will approve if the child fits the criteria
- Once approved the parent will receive an automated email with a unique voucher code for their child and must take this code to their club. **Please encourage parents to include their email address on the application to ensure they receive their unique code**
- The club will need to log onto clubs online at www.dsr.wa.gov.au/clubs/ to redeem the voucher by entering the unique code for the child. This verifies that the child is in fact a member of their club.
- The club then raises an invoice (this can also be done automatically through clubs online). This will be sent to the CDO at the Shire of Narrogin and payment to the club will be processed.

To assist clubs through the transition the Club Development Officer will be holding a workshop to familiarize committee members with the new process. In the meantime if you have any questions please do not hesitate to contact me.

Alternatively there is a club manual to assist clubs through the process, if you do not have a copy of this, please email me cdo@narrogin.wa.gov.au and I will forward you a copy.



Wheatbelt Volunteering Hub

The Wheatbelt Volunteering Hub is based in Northam and can help your club by:

- Providing online listings of club volunteer positions.
- Working with local community partners to promote volunteer positions.
- Providing support and training in relation to recruiting and retaining volunteers.

If your club would like to be involved with the Volunteering WA Northam hub, please contact: Tanya on

tanya@volunteeringwa.org.au
or call 9621 2143.

Narrogin Club Development Officer

Alex Ferns

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www.narrogin.wa.gov.au

Sport and Recreation Office at the Narrogin Regional Recreation Centre.

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