

**Town of Narrogin  
Ordinary Council Meeting  
28 March 2006  
Minutes**

**1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 8:00pm and welcomed visitors and members of the public. The Mayor called on Pastor Joe Cacic, who offered a prayer for the meeting.

**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

**Present:**

Mayor S A Higgins - Presiding Member  
Deputy Mayor, Councillor J F Muller  
Councillor S C Gorton  
Councillor J E McKenzie  
Councillor D E Ennis  
Councillor D A Russell  
Councillor B J Page  
Councillor T I McDougall  
Councillor M A Sander  
Mr G K O'Neil - Chief Executive Officer  
Mr D J Turner - Director, Technical Services  
Mr M C Sully - Director, Corporate & Community Services

**Visitors & Gallery:**

Pastor Joe Cacic  
Jim Curnow  
Ron Dart

**Apologies:**

Councillor S V Lee

**3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA**

Councillor McKenzie declared an indirect financial interest in item 10.2.427 as her brother is the President of the Narrogin Equestrian Association. The Presiding Member declared that the interest was trivial and did not require her to leave the Chamber.

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

No previous public questions taken on notice.

**5. PUBLIC QUESTION TIME**

Jim Curnow:

Question: What is the status of collection of fees for commercial refuse users at the Narrogin Refuse Site? Could a detailed report be provided to commercial users of the refuse site?

Mayor Higgins:

Answer: A detailed report is being prepared for Council and will be provided to commercial users of the refuse site when it is finalised.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 ORDINARY COUNCIL MEETING HELD 28 FEBRUARY 2006**

Moved: Councillor Muller

Seconded: Councillor Ennis

That the minutes of the ordinary meeting of Council held on 28 February 2006 be confirmed as an accurate record of proceedings.

CARRIED 9/0

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Mayor Higgins thanked Mr Curnow and Mr Dart for supporting the payment of fees for commercial use of the Narrogin Refuse Site.

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

A presentation by the Water Corporation regarding the use of waste water has been put on hold until they have considered funding issues.

**10. MATTERS WHICH REQUIRE DECISIONS**

**10.1 DEVELOPMENT & TECHNICAL SERVICES COMMITTEE RECOMMENDATIONS**

Moved: Councillor Muller

Seconded: Councillor Ennis

Minutes of the Development & Technical Services Committee meeting held on 21 February 2006 have been distributed to all Council members.

CARRIED 9/0

**10.1.378 POLICY T8 - SWIMMING POOLS, PRIVATE - SAFETY REQUIREMENTS**

**COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Councillor Muller

Seconded: Councillor Ennis

That the policy be updated as follows:

**T8 Swimming Pools, Private - Safety Requirements**

- a) The Environmental Health/Building Officers have formal authority to inspect private swimming pools in the Town.
- b) The Director of Technical Services is authorised to *issue and* withdraw infringement notices relating to the inspection and compliance and/or noncompliance of private swimming pools in the Town.
- c) *The owner of any property containing a swimming pool be charged \$55 (inc GST) in January once every four years following required safety inspections.*

CARRIED 9/0

**10.1.379 NUTEC - 2006/07 BUDGET FUNDING ALLOCATION****COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Councillor Muller

Seconded: Councillor Ennis

That Council:

1. Accept the Wheatbelt Development Commission funding of \$30,000 for the employment of a Project Officer to carry out a feasibility study and prepare a presentation brief on the university education services project; and
2. Allocate an amount of \$10,000 in the 2006/07 budget towards the project.

CARRIED 9/0

**10.1.380 FINANCIAL STATEMENTS AND ANNUAL BUDGET REVIEW****COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Councillor Muller

Seconded: Councillor Ennis

That the tri-annual financial statements for the Development & Technical Services Divisions for the period ended 28 February 2006 be adopted.

CARRIED 9/0

**10.2 CORPORATE & COMMUNITY SERVICES COMMITTEE RECOMMENDATIONS**

Moved: Mayor Higgins

Seconded: Councillor Page

Minutes of the Corporate & Community Services Committee meeting held on 22 February 2006 have been distributed to all Council members.

CARRIED 9/0

**10.2.427 NARROGIN EQUESTRIAN ASSOCIATION - DONATION 2006****COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

That Council donate an amount of \$550 from the Community Chest Fund to the Narrogin Equestrian Association as sponsorship for the 2006 Narrogin International One Day Events.

CARRIED 9/0

**10.2.428 YOUNG ACHIEVEMENT AUSTRALIA - BUSINESS SKILLS PROGRAM****COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

That Council donate \$1,375 from Community Chest Funds to Young Achievement Australia for quarter sponsorship of the 2006 Business Skills Program.

CARRIED 9/0

**10.2.429 DONATION OF STREET FURNITURE - NARROGIN SPRING FESTIVAL INC.****TOWNSCAPE COMMITTEE'S RECOMMENDATION:**

That the Townscape Committee recommends to Council that it accepts the Narrogin Spring Festival's proposal for the location and style of seats, planter box and plaques to be donated.

**COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

That:

1. Council accept the donation of seven seats and a planter box with attached plaques from the Narrogin Spring Festival Committee;
2. The location for the seats and planter box be approved by the Director of Technical Services prior to installation; and
3. The Narrogin Spring Festival Committee be responsible for all costs with respect to purchase however Council will be responsible for installation costs.

CARRIED 9/0

**10.2.430 RAILWAY INSTITUTE OFFICES - LEASE****OFFICER'S RECOMMENDATION:**

That Council offer the Small Business Centre Wheatbelt South a ten year lease with two five year options for the Railway Institute Office Complex at a peppercorn rental.

**COUNCIL DECISION (COMMITTEE'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

That Council offer the Small Business Centre Wheatbelt South and the Dryandra Country Visitors' Centre a five year lease with two five year options for the Railway Institute Office Complex at a peppercorn rental provided that the lease specifies that the understage area be made available to Council for community purposes on request at no cost.

CARRIED 9/0

**10.2.431 NARROGIN CEMETERY - MONUMENTAL WORKS****OFFICER'S RECOMMENDATION:**

That Council endorse the following policy:

Council does not accept responsibility for the erection or removal of monumental works on graves at the Narrogin Cemetery, however, where an authorised Monumental Mason is not available to remove the monumental works in time for a scheduled funeral, the Chief Executive Officer may give authority for Council staff to remove those works from a grave so that the grave can be reopened and dug for burial.

**COUNCIL DECISION (COMMITTEE'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

That Council endorse the following policy:

1. Council does not accept responsibility for the erection or removal of monumental works on graves at the Narrogin Cemetery, however, where an authorised Monumental Mason is not available to remove the monumental works in time for a scheduled funeral, the Chief Executive Officer may give authority for Council staff to remove those works from a grave so that the grave can be reopened and dug for burial;
2. Should Council remove any monumental works, additional charges as per Council's budget will apply; and
3. Under no circumstances will Council replace any monumental works.

CARRIED 9/0

**10.2.432 FINANCIAL STATEMENTS AND ANNUAL BUDGET REVIEW****COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

1. That, given that the Felspar Street subdivision project will not proceed this financial year and that savings need to be found for contributions that will not be received for Narrogin Leisure, Council alter budget figures as detailed in the following table in the production of the remaining 2005/2006 Management Financial Statements.

Activity	Expenditure		Income		Net	Running Balance
	Current Budget	New Budget	Current Budget	New Budget		
<b>Development Services Division</b>						
<b>Planning &amp; Development (page 18)</b>						
Decrease in land & buildings	414,000	86,000			328,000	328,000
Decrease in transfer from reserve			50,000	86,000	36,000	364,000
Decrease in cash on sale of assets			364,000	0	-364,000	0
<b>Technical Services Division</b>						
<b>Transport Infrastructure (page 34)</b>						
Decrease in Infrastructure Assets	435,900	355,600	0	0	80,300	80,300
<b>Community Services Division</b>						
<b>Narrogin Leisure (page 58)</b>						
Decrease in Contributions and Donations			125,000	44,700	-80,300	0

CARRIED 9/0

**COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

2. That the triannual financial statements for the period ended 28 February 2006 be adopted.

CARRIED 9/0

**10.2.433 TOWNSCAPE ADVISORY COMMITTEE**

Minutes of the Townscape Advisory Committee meeting held on 23 February 2006 are attached for the Committee's information and endorsement.

**COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

That the minutes of the Townscape Advisory Committee meeting held on 23 February 2006 be received.

CARRIED 9/0

**10.2.434 ARTS AND CULTURAL DEVELOPMENT COMMITTEE**

Minutes of the Arts and Cultural Development Committee meeting held on 7 March 2006 are attached for the Committee's information and endorsement.

**COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

That the minutes of the Arts and Cultural Development Committee meeting held on 7 March 2006 be received.

CARRIED 9/0

**10.2.435 LIST OF ACCOUNTS****COUNCIL DECISION (COMMITTEE & OFFICER'S RECOMMENDATION):**

Moved: Mayor Higgins

Seconded: Councillor Page

That the following accounts be passed by Council for payment:-

Municipal Fund Vouchers	28769 - 28912	
	Total	\$473,873.11 (January)
Municipal Fund Vouchers	28913 - 29066	
	Total	\$336,430.26 (February)

CARRIED 9/0

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil.

**13. CLOSURE OF MEETING**

The Presiding Member closed the meeting at 8.17pm.

*These minutes were confirmed at the Council meeting held on*

Signed ..... DATE .....

(Presiding Member at the meeting at which the minutes were confirmed)